

Phil Norrey  
Chief Executive

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To: The Chairman and Members of  
the Torridge Highways and  
Traffic Orders Committee

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

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(See below)

Your ref :  
Our ref :

Date : 12 June 2017  
Please ask for : Gerry Rufolo, 01392 382299

Email: gerry.rufolo@devon.gov.uk

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**TORRIDGE HIGHWAYS AND TRAFFIC ORDERS COMMITTEE**

Tuesday, 20th June, 2017

A meeting of the Torridge Highways and Traffic Orders Committee is to be held on the above date at 10.30 am at Committee Room at Town Hall, Bridge Street, Bideford to consider the following matters.

P NORREY  
Chief Executive

**AGENDA**

**PART 1 OPEN COMMITTEE**

- 1 Apologies for Absence
- 2 Election of Chairman and Vice Chairman  
(N.B. In accordance with the County Council's Constitution, the Chairman and Vice-Chairman must be County Councillors)
- 3 Minutes  
Minutes of the meeting held on 28 February 2017 (previously circulated).
- 4 Items Requiring Urgent Attention  
Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.
- 5 Members' Induction  
Presentation by the Acting Chief Officer for Highways, Infrastructure Development and Waste

**MATTERS FOR DECISION**

- 6 Devon Highways Term Maintenance Contract  
A Manager from Skanska attending to discuss issues with Members

*Electoral Divisions(s): All Divisions*

- 7 Annual Local Waiting Restriction Programme (Pages 1 - 10)  
Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste (HIW/17/36) attached

*Electoral Divisions(s): All Divisions*

- 8 Stanwell Hill Westward Ho! - Traffic Flow Investigation (Pages 11 - 14)  
Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste (HIW/17/37) attached

*Electoral Divisions(s): Bideford East; Bideford West & Hartland; Northam*

- 9 Actions Taken Under Delegated Powers (Pages 15 - 16)  
Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste (HIW/17/38) attached

*Electoral Divisions(s): Bideford East; Northam*

### **STANDING ITEMS**

- 10 Petitions/Parking Policy Reviews  
[An item to be taken under s18 of the Traffic Management Act 2004 relating to any reviews of parking policy sought in line with the Council's Petition Scheme (<https://new.devon.gov.uk/democracy/guide/constitutionparts2-4/part-4-section-7-petition-scheme/>).

- 11 Dates of Future Meetings  
10 October 2017 and 1 March 2018  
The County Council's Calendar available at:

<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

### **MATTERS FOR INFORMATION**

### **PART II - ITEMS WHICH IN THE OPINION OF THE CHAIRMAN MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC**

**NIL**

**Part II Reports**

Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).

Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

**Agenda Items and Attendance of District & Town/Parish Councillors**

Under the provisions of Standing Order 23, any member of the HATOC (including the District Council representatives) may put an item on the Agenda for the HATOC relevant to the functions of the Committee, subject to them giving notice in writing to the Chief Executive of the matter to be discussed by 9.00am on the eighth working day before the meeting.

Any member of the District Council for the area covered by the HATOC who is not a member of the Committee, or a Town or Parish Councillor within the area covered by the HATOC, may, after giving 24 hours' notice in writing to the Chief Executive, attend and speak to any item on the Agenda with the consent of the Committee.

For further information please contact Gerry Rufolo on 01392 382299.

**Membership**County Councillors

Councillors A Eastman, L Hellyer, T Inch, B Parsons and A Saywell

Torridge District Council

Councillors D Brenton and R Wiseman

Devon Association of Local Councils

Councillor A Hewitt

**Declaration of Interests**

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

**Access to Information**

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Gerry Rufolo on 01392 382299.

Agenda and minutes of the Committee are published on the Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.

**Webcasting, Recording or Reporting of Meetings and Proceedings**

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

**Public Participation**

Any member of the public resident in the administrative area of the County of Devon may make a presentation on any proposed traffic order being considered by the Committee. Any request to make a presentation must

be given to the Chief Executive's Directorate, County Hall, Exeter by 12 noon on the forth working day before the relevant meeting.

For further information please contact Gerry Rufolo on 01392 382299.

#### **Emergencies**

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

#### **Mobile Phones**

Please switch off all mobile phones before entering the Committee Room or Council Chamber

If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: [centre@devon.gov.uk](mailto:centre@devon.gov.uk) or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.



Induction loop system available

HIW/17/36

Torrige Highways and Traffic Orders Committee  
20 June 2017

## **Annual Local Waiting Restriction Programme**

Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste

***Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect.***

**Recommendation:** It is recommended that:

- (a) work on the annual waiting restrictions programme process for 2017/2018 is noted;***
- (b) the recommendations contained in Section 4 of this report are agreed and, subject to consultation with local Members on the details, the proposals are advertised;***
- (c) the request for bollards to be installed at Stafford Way, Dolton detailed in Section 5 is delegated to the Acting Chief Officer in consultation with the Local Member.***

### **1. Background**

The County Council regularly receives requests for waiting restrictions to be introduced or amended. These can be difficult to deliver due to resource and funding pressures which can then have a negative impact on the County Council's relationship with local communities.

Recognising this difficulty, a managed process has been developed to deliver an Annual Local Waiting Restriction Programme for each HATOC area for the funding and delivery of waiting restriction schemes.

The 2016/17 programme has delivered proposals at over 250 sites across Devon. These were mainly amendments to Yellow Lines and Limited Waiting, thought to be non-controversial, which had been requested by communities or by local Highway Officers.

Building on the success of this process, officers propose that a further programme is developed for 2017/18 to include minor aids to movement improvements such as drop crossing, footway improvements and bollards.

### **2. Proposal**

Cabinet has allocated an amount of £100,000 countywide from the On Street Parking Account to this process in 2017/18 which equates to an amount of £12,500 to each HATOC area.

Approval is sought for the 2017/18 programme for this Committee's area. It is proposed that the schemes identified in Sections 4 and 5 form the programme.

Following consultation on the detail with the locally effected County Members and Chair of HATOC the proposals will then be designed and the associated Traffic Order drafted and advertised.

# Agenda Item 7

## 3. Consultations

Following advertisement:

- Proposals which do not attract objections can be implemented without the need to report back to Committee.
- Proposals which attract minor objections should be determined under delegated powers by the acting Chief Officer in consultation with the Local Member and the Chair of HATOC.
- Proposals attracting significant objections will be reported to the next available HATOC.

## 4. Specific Waiting Restriction Proposals

A relatively small number of proposals have been received for consideration at this time. These are listed below and plans of the proposals can be seen in Appendix A.

- Catshole Lane, Bideford – Proposal for No Waiting at any time restrictions to improve visibility at the junction with Clovelly Road. Approximate Cost of road markings £120.
- Pitt Lane, Bideford – Proposal to extend Double Yellow Lines at the narrow section of road around the Myrtle Gardens Junction. Approximate Cost of road markings £200.
- The Strand, Bideford – Extension of Residents Parking Bay to better fit the road layout. Approximate cost of signs and road markings £100.
- Chapel Street, Holsworthy – Proposal for Double Yellow Lines on narrow section approaching the Town Centre. Approximate Cost of road markings £300.
- Tower Street and Laken Hill, Northam – Proposal to remove existing No Waiting At any time restriction to increase available parking. Approximate cost of road markings changes £150.

## 5. Specific Aids to Movement Proposals

- Stafford Way Dolton – At its meeting on 28 February 2017 the HATOC considered a matter of urgency with regard to Stafford Way, Dolton and resolved that “the officers be asked to report to the next meeting on measures that can be taken to prevent obstruction of the path”.

Officers have considered the matter and advise that, whilst bollards might alleviate some of the problem, there are more widespread parking issues on Stafford Way which cannot be treated in this way. It is advised that a meeting is arranged to consider the matter on site.

A plan showing a potential bollard solution can be seen in Appendix B. Approximate Cost £1,000.

## 6. Financial Considerations

The total costs of the scheme are contained within a countywide budget of £100,000 which has been allocated from the On Street Parking Account.

There will be a cost to the Council in advertising a new Traffic Order for each Committee Area, this will be approximately £1,500. In addition the costs of any changes to signing or lining will be attributed to that Order.

There remains scope within the programme to add more proposals if these can be agreed in time to undertake consultation before the next meeting of this Committee.

It is intended that any estimated underspend in delivering the waiting restriction proposals can be utilised to deliver the Aids to Movement proposals.

## **7. Environmental Impact Considerations**

The proposals are intended to rationalise on street parking and improve mobility and access within the district and are designed to:

- Encourage turnover of on street parking to benefit residents and businesses.
- Enable enforcement to be undertaken efficiently.
- Encourage longer term visitors to use off street car parks.
- Encourage commuters to make more sustainable travel choices eg Car Share, Public Transport, Walking and Cycling.
- Assist pedestrians and other vulnerable road users in crossing the highway.

The Environmental effects of the scheme are therefore positive.

## **8. Equality Considerations**

There are not considered to be any equality issues associated with the proposals. The impact will therefore be neutral.

## **9. Legal Considerations**

The lawful implications and consequences of the proposal have been considered and taken into account in the preparation of this report.

When making a Traffic Regulation Order it is the County Council's responsibility to ensure that all relevant legislation is complied with. This includes Section 122 of the Road Traffic Regulation Act 1984 that states that it is the duty of a local authority, so far as practicable, secures the expeditious, convenient and safe movement of traffic and provision of parking facilities. It is considered that the proposals comply with Section 122 of the Act as they practically secure the safe and expeditious movement of traffic in the Torridge District.

## **10. Risk Management Considerations**

There are thought to be no major safety issues arising from the proposals.

## **11. Public Health Impact**

There is not considered to be any public health impact.

## **12. Reasons for Recommendations**

The proposals rationalise existing parking arrangements within the Torridge District by:

- Encouraging turnover of on street parking to benefit residents and businesses.
- Enabling enforcement to be undertaken efficiently.

# Agenda Item 7

- Encouraging longer term visitors to use off street car parks.
- Encouraging those working in the town make more sustainable travel choices eg Car Share, Public Transport, Walking and Cycling.

The proposals contribute to the safe and expeditious movement of traffic in the Torridge District and therefore comply with S 122 of the Road Traffic Regulation Act 1984.

Meg Booth  
Acting Chief Officer for Highways, Infrastructure Development and Waste

## **Electoral Divisions: All in Torridge District**

Local Government Act 1972: List of Background Papers

Contact for enquiries: Mike Jones

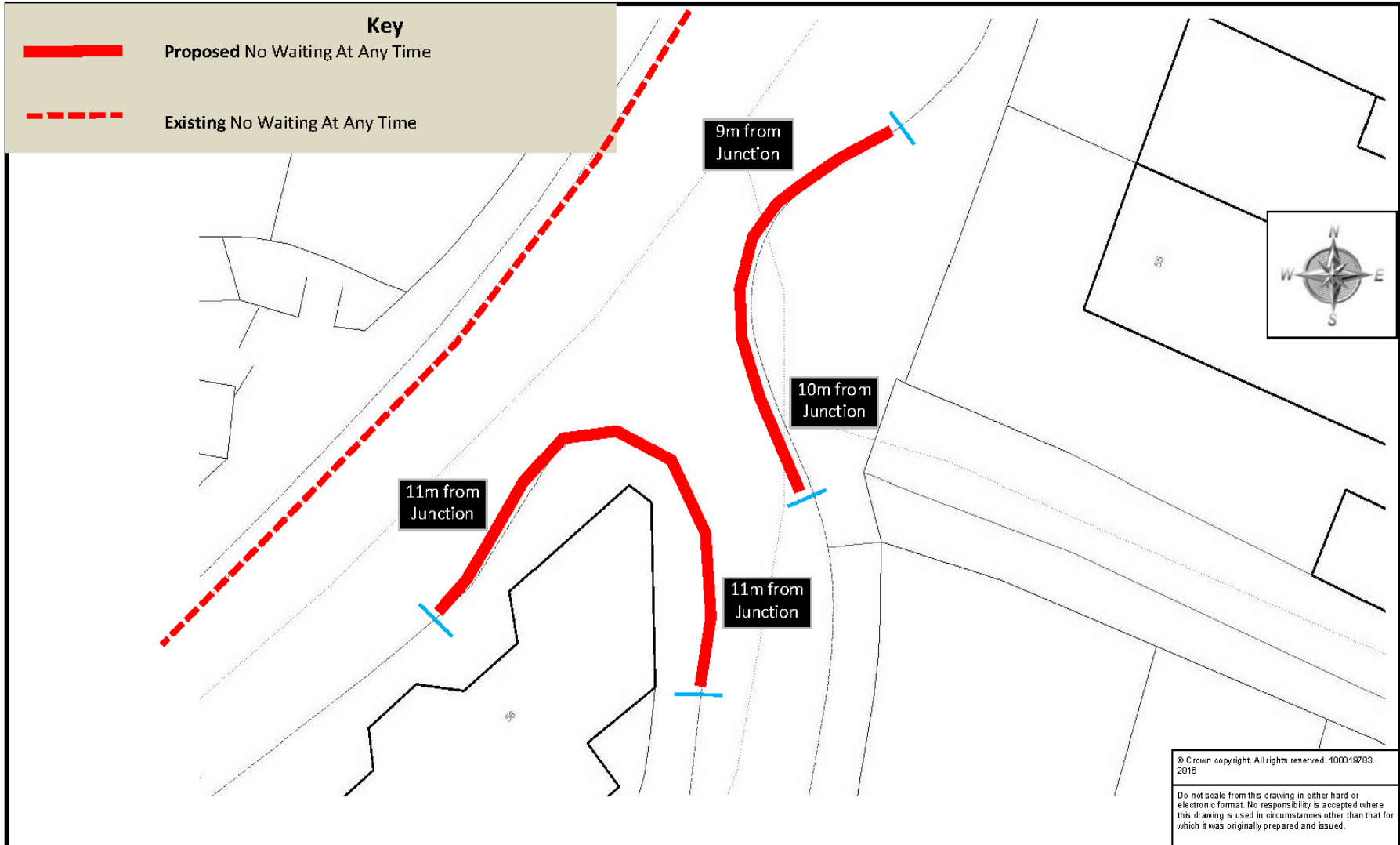
Room No: ABG Lucombe House, County Hall, Exeter.

Tel No: 01392383000

| Background Paper | Date | File Ref. |
|------------------|------|-----------|
| None             |      |           |

mj050617torh  
sc/cr/annual local waiting restriction programme  
02 090617





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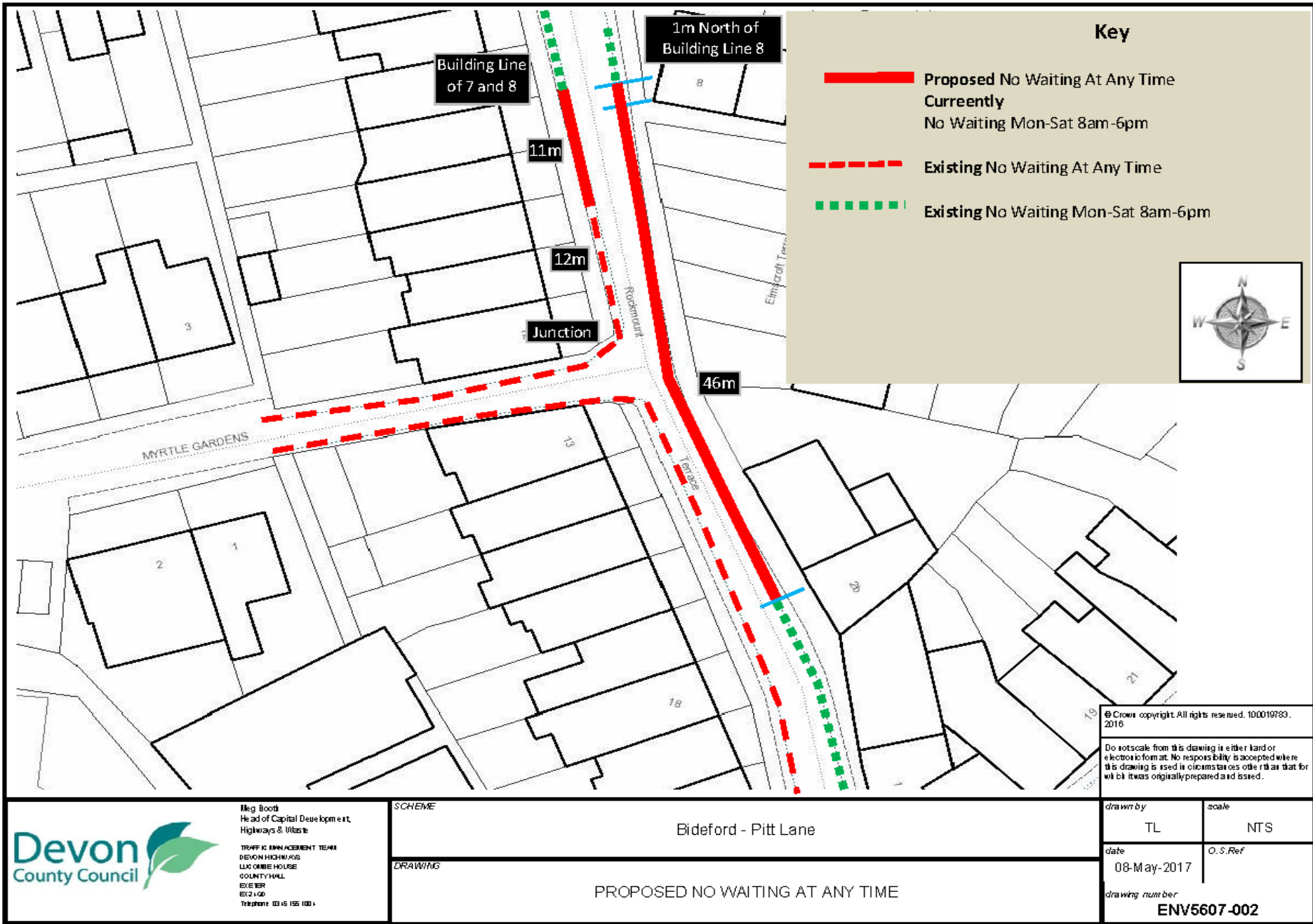


Meg Booth  
Head of Capital Development,  
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| <i>SCHEME</i>  | Bideford - Catshole Lane                   |  |
| <i>DRAWING</i> | PROPOSED REMOVAL OF NO WAITING AT ANY TIME |  |

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Meg Booth  
Head of Capital Development,  
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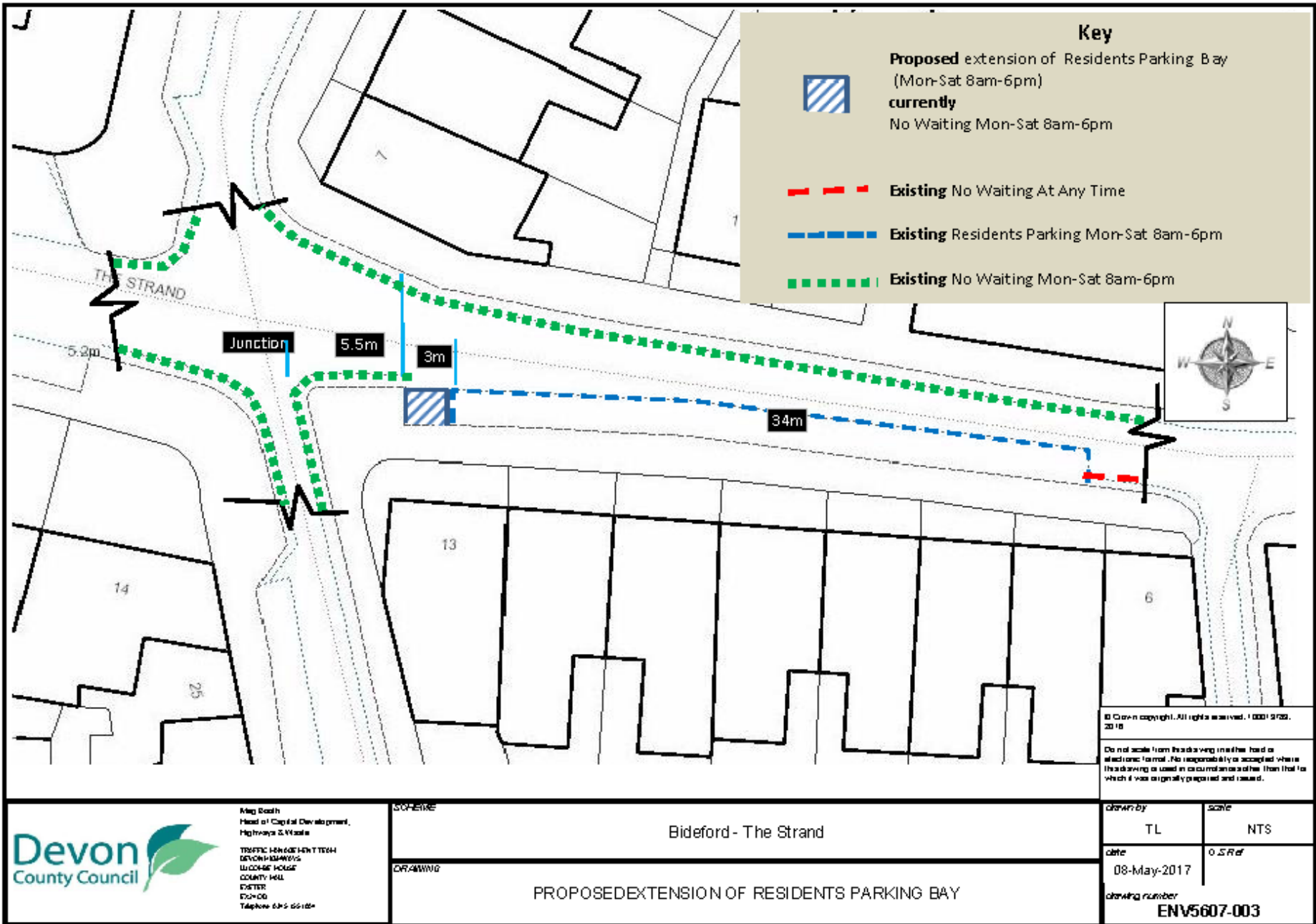
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SCHEME

Bideford - Pitt Lane

DRAWING

PROPOSED NO WAITING AT ANY TIME



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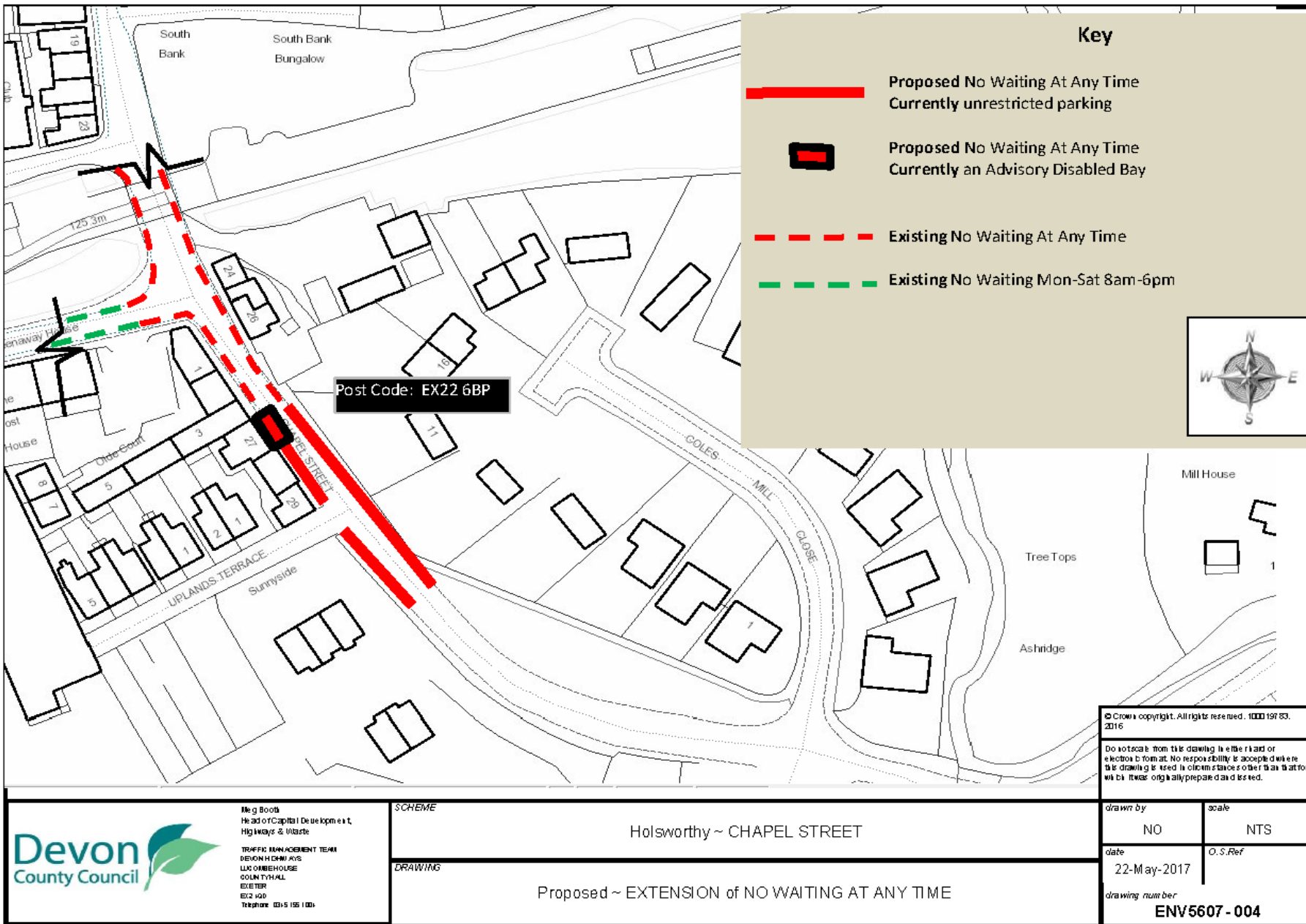


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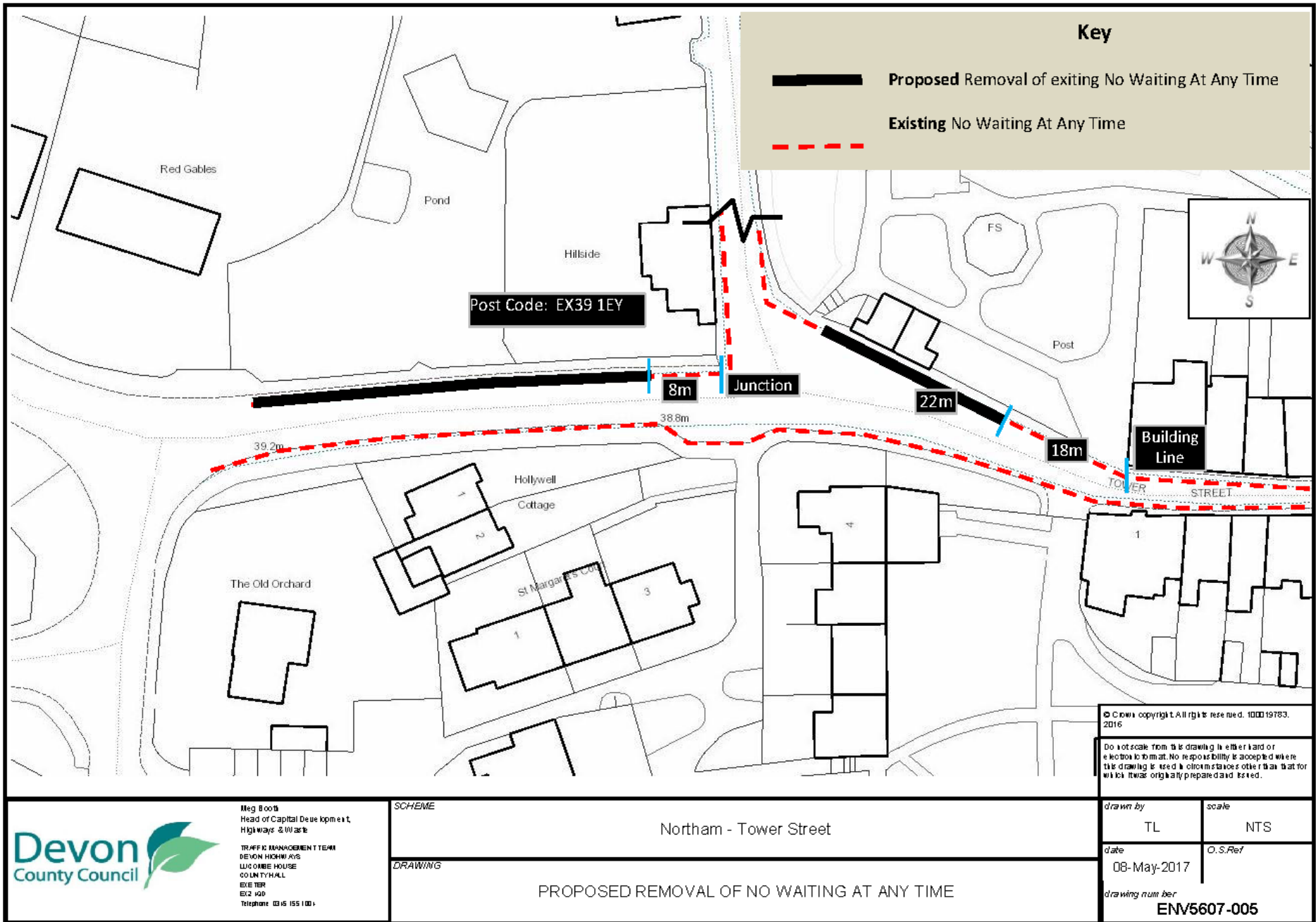
SCHEME  
DRAWING

Bideford - The Strand

PROPOSED EXTENSION OF RESIDENTS PARKING BAY







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| SCHEME  | Northam - Tower Street                     |
| DRAWING | PROPOSED REMOVAL OF NO WAITING AT ANY TIME |

Appendix B  
To HIW/17/36



HIW/17/37

Torrige Highways and Traffic Orders Committee  
20 June 2017

## **Stanwell Hill Westward Ho! - Traffic Flow Investigation**

Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste

***Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect.***

**Recommendation: It is recommended that:**

- (a) The widening of the road at Stanwell Hill not be pursued;**
- (b) The current route signing directing traffic to Stanwell Hill is examined in greater detail to determine if improvements can be made.**

### **1. Background/Introduction**

Report HIW/16/5, Request for One Way System in Westward Ho!, was considered by Torridge HATOC at its meeting on 28 February 2017. It was resolved that the proposal for a one way system on Fosketh Hill and Stanwell Hill not be pursued and that other ways of improving traffic flow on Stanwell Hill be investigated, together with a review of signage to restrict HGVs for report to the next meeting.

### **2. Main Text/Proposal**

Proposals for a one way traffic system on Stanwell Hill and Fosketh Hill have been rejected by this Committee. Consequently officers have been asked to consider other ways to improve traffic flow on Stanwell Hill. Two options have been considered, and are summarised in this report:

- Widening Stanwell Hill
- Redirecting traffic, especially HGV traffic, using signing

Consideration has been given to widening Stanwell Hill by extending either on the higher (south) side or the lower (north) side, both options would require the purchase of additional land and major engineering work.

Extending on the higher side would require removal of the existing rock face and securing of a fresh rock face. This may have a negative impact on properties at the top of the rock face, and it may be difficult to gain enough land to significantly widen the road.

Extending on the lower side would require building a retaining structure in order to support the extended road width. The current owner of the land has informally suggested that they would be reluctant to sell the land but would consider leasing it, which would lead to difficulties in the long term maintenance of the road.

The widening of Stanwell Hill using either of the above options would be uneconomic, would require the road to be closed for an extended period of time, and would be unlikely to be able to achieve significant widening due to restraints on land ownership and cost.

# Agenda Item 8

An option to review the current direction signing, to coincide with the upgrade of the A39 junctions and roundabouts, has also been examined. This would aim to direct traffic, principally freight and tourist traffic, via the A39 and A386 Heywood Road into Westward Ho!, as an alternative to using Buckleigh Road and Stanwell Hill.

## **3. Options/Alternatives**

The alternative option is to leave the situation as it is.

## **4. Consultations/Representations/Technical Data**

The options have been assessed as a desktop study with site visits; no public formal consultation has been undertaken at this stage.

## **5. Financial Considerations**

Detailed estimates for road widening have not been calculated at this stage, as this would require a thorough engineering assessment, but a reasonable estimate can be derived from previous works of a similar nature. The cost would be dependant upon the length of road widened, but would be likely to exceed £1,000,000 due to the extensive engineering works required. There would also be additional cost to acquire land, which may require the use of Compulsory Purchase Orders.

There is no budgetary allowance for such schemes at this time and it is likely that funding would need to be sought from either Capital budgets or Development funding, where it would need to compete with other schemes. The scheme would be unlikely to achieve the required funding when there are other which are more readily available and would be able to be delivered at a lower cost. The traffic flows also would not support a need for funding, being relatively light and mainly consisting of local traffic over the majority of the year.

Redirecting traffic using signing is more readily achievable and could be undertaken at a much lower cost.

## **6. Environmental Impact Considerations**

The environmental impact of widening the road would be severe with existing historic hedgerows removed, established rock faces cut back and substantial underpinning required to provide a solid structure for the new road width and support and protect existing land and properties.

It would be likely that a greater road width would make the route more attractive and may lead to an increase of traffic flows with a subsequent rise in associated pollution in an area heavily reliant on tourism and of outstanding natural beauty.

Redirecting traffic using signing would have a much lower impact, as traffic would be directed on to a more suitable route.

## **7. Equality Considerations**

There are not considered to be any equality issues in regards to this scheme.

## **8. Legal Considerations**

The lawful implications and consequences of the options have been considered and taken into account in the preparation of this report and of the recommendations set out above.



Widening the road may require the use of Compulsory Purchase Orders.

## 9. Risk Management Considerations

Any proposal to widen Stanwell Hill would bring significant risks in terms of cost, engineering requirements and the acquisition of land.

Redirecting traffic using signing has low risk as traffic would be diverted on to a more suitable route.

## 10. Public Health Impact

There are no long term public health impacts. Noise and dust is likely to be generated during the construction phase of a road widening scheme.

## 11. Summary/Conclusions/Reasons for Recommendations

It is recommended that widening of Stanwell Hill not be pursued, and that officers be asked to look into route signing alterations in more detail in order to bring a formal proposal back to this committee.

Meg Booth  
Acting Chief Officer for Highways, Infrastructure Development and Waste

## Electoral Divisions: Bideford East, Bideford West & Hartland, Northam

Local Government Act 1972: List of Background Papers

Contact for enquiries: John Fewings

Room No: Ryefields, Avery Hill, Rydon Road, Kingsteignton, TQ12 3QG

Tel No: 01392 383000

| Background Paper | Date | File Ref. |
|------------------|------|-----------|
|------------------|------|-----------|

None

jf310517torh  
sc/cr/stanwell hill westward ho! traffic flow investigation  
02 090617



HIW/17/38

Torrige Highways and Traffic Orders Committee  
20 June 2017

## **Actions Taken Under Delegated Powers**

Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste

***Please note that the following recommendation is subject to consideration and determination by the Committee before taking effect.***

**Recommendation:** It is recommended that the report be noted.

### **1. Summary**

In accordance with Minute \*2 of the Meeting of this Committee on 2 July 2003 this report details the actions taken under Delegated Powers since the last meeting and, where appropriate, in consultation with the Chairman and Local Members.

### **2. Actions on Advertised Traffic Orders**

Since the last meeting of this Committee, a number of Traffic Orders have been progressed and where objections have been received, these have been dealt with by a consultation with the Chairman and Local Members. Details of these matters are listed below.

| <b>Location</b>           | <b>Proposal</b>  | <b>Action</b>   |
|---------------------------|--|---|
| Various roads in Bideford | Various restrictions proposed as part of the annual local waiting restriction programme. | Traffic regulation order advertised following HATOC and local member approval and order part sealed for those elements that received no objections. |

Meg Booth  
Acting Chief Officer for Highways, Infrastructure Development and Waste

## **Electoral Divisions: Bideford East and Northam**

Local Government Act 1972

List of Background Papers

Contact for enquiries: James Bench

Tel No: 0345 155 1004

Background Paper

Date

File Ref.

None

jb080617torh  
sc/hq/action under delegated powers  
3 090617

